

## D3.1 Online entrepreneurial skills assessment tool

### Data Privacy Statement

#### Introduction

[Connectis – Web Application Technology](#) is developing this platform, which is subject to the Terms of service set-out below.

This platform is developed as part of: The **GrowINg project** (Project No. Project N°.: 612865-EPP-1-2019-1-PT-EPPKA3-PI-FORWARD) a 2-years project funded by the Erasmus+ programme (KA3) and coordinated by [Mentortec](#).

Connectis is based in Prato, Italy and, as such, Italian laws apply to any use of the site.

Connectis takes the protection of your privacy seriously. We exclusively collect, store and retain our users' personal data to provide the best possible service and treat this data with the utmost care. In this statement, we explain which data we collect, why we do this, how we collect and store it and how users of the platform may exercise their rights. Your personal data will be processed in accordance with the EU's General Data Protection regulation (GDPR). Such processing is based on your consent in accordance with the provisions of the GDPR.

#### 1. What Personal Data do we collect via the tool?

When you register on the GrowINg online entrepreneurial skills assessment tool platform, you become a user of the platform.

To best serve our users, the tool requires users of the community to submit the following information as a part of the Registration process and Profiles management, such as:

- Individuals: Country, Language, First name, Last name, Email address, Country,
- Companies: Country, Language, Name, Size, Sector of activity, First and last name of the person making the registration, E-mail of the person making the registration

#### 2. Who do we share your data with and whom

Connectis can access your personal data insofar as this is necessary:

- to respond to you and to provide the service you require (e. g. to help re-set passwords)

Connectis and partners from the GrowINg project will have access via a dashboard to:

- fully anonymous aggregated data from the tool results for monitoring, evaluation and research purposes

We do not sell your data to third parties. No third parties will receive your data, unless this is disclosed to you in advance in a separate privacy policy to which you will be asked to consent. Your information is not intended to be transferred to destinations outside of the EU/EEA, although it may be accessible to parties outside the EU/EEA via online media and websites.

We will use only your personal data on the basis of your consent as expressed in this document.

### 3. How long do we store your data?

Your personal data will be stored by Connectis in a form allowing identification for five years after the last use of the platform.

In addition, you may contact us to terminate your accounts, which will result in the deletion of the personal data that you have provided during registration. You can contact us anytime at (<http://growing-project.eu/contact/>).

Beyond this period, your data won't be retained except in an anonymised form, or insofar as required:

- to show that we've performed the activities in accordance with applicable laws and the EU's audit regulations
- for research purposes and publication

### 4. Site security

The tool platform has been implemented and continues to maintain appropriate state-of-the-art technical and management measures to keep your personal information secure and safe from loss, damage, corruption or deletion.

### 5. Changes within this privacy policy

Any and all changes to this privacy policy will be posted here, and will take effect upon their publication. If you have any questions or concerns about this privacy policy, at any time, please contact (<http://growing-project.eu/contact/>).

### 6. Contacting Connectis

For any questions related to the tool platform, you can contact us:

**via email:**

[project@connectisweb.com](mailto:project@connectisweb.com)

**via post:**

via Fra' Bartolomeo, 104 - 59100 Prato (PO)

**via telephone:**

+39 0574 52.10.34

You can also contact us in order to exercise your right to access, rectify and, as the case may be, erase, any personal data relating to you, or restrict the processing of your personal data, in compliance with applicable laws. Please note that we may ask you to provide proof of identity (such as a copy of your ID card or passport) before we can comply with your request. Whenever we process your personal data based on your consent, you also have the right to withdraw your consent at any time.

## 7. Making an Official Complaint

If you feel that we have infringed your data protection rights, you may make an official complaint to the data protection authorities in your country or to the Italian Data Protection Authorities at the following address:

<https://www.garanteprivacy.it/>